



# Bournebrook

*Church of England Primary School*

## SEND Referral process at Bournebrook

### Background

As part of the Children and Families Bill 2014, all schools in Warwickshire are required to publish their school specific information about arrangements for identifying, assessing and making provision for children with Special Educational Needs and/ or Disability (SEND). The collation of school specific information will form part of a county- wide Local Offer of provision. This document sets out to provide clear information to parents of children with SEND at Bournebrook C of E Primary School.

### An overview of our school

Bournebrook C of E Primary School is a small Church of England Mainstream Primary School. The pupil admission number for each year is 20, this results in mixed age group classes in Key Stage 1 and Key Stage 2. Foundation Stage consists of a full time nursery and Reception. There are currently 130 children on roll. A lower than average proportion of pupils are eligible for the pupil premium, which provides additional funding for children in local authority care and pupils known to be eligible for free school meals. 14 pupils are on the Pupil Premium register. We have around 14 children (11% of children) on our SEN register. This is lower than the national figures (January 2018) of 14.6%. Seven of the 14 children on the SEN register have an Education, Health and Care Plan.

### The process

- Step 1 – where concerns about a pupil arise teachers use the Whole School Provision Map to ensure that pupils are being offered all the aspects of ‘Universal’ strategies.
- Step 2 – monitor progress and attainment through assessment data and observations – where a child is not making the desired progress then inform parents and include the pupil in a ‘Targeted Intervention’ to address the difficulty specifically. Staff will share concerns with parents.
- Step 3 – Refer to the Special Educational Needs Co-ordinator (SENDCo) and/or Head Teacher for further advice or support. Where appropriate they will provide teachers with suggestions to support the pupils in the classroom – it is expected that class teachers will trial these suggestions unless otherwise discussed and an alternative is agreed.
- Step 4 - SENDCo may seek support from other external professionals by submitting a referral. This may include Specialist Teacher Service (STS), Educational Psychologist (EP), Speech and language therapist. Parents will be kept informed.
- Step 5 – SENDCo and/or Head teacher will liaise with class teacher and give more advice or referral to outside agency if it is felt necessary to do so. Child **may** be placed on SEND register if progress is not made in the specific area despite ongoing intervention organised.

Please note school will inform parents/carers if your child is to be put on the SEND register.

**When will a child be placed on the SEND register?**

During Pre-School	Involvement of SENDCo. Pre-School involvement for <b>more than one</b> external agency such as Educational Psychology Service (EPS), Speech and Language Therapy (SALT), Integrated Disability Team (IDS) and/or Specialist Teacher Service (STS).
Throughout Foundation Stage	Involvement of SENDCo. Pre-School involvement for <b>more than one</b> external agency such as Educational Psychology Service (EPS), Speech and Language Therapy (SALT) and/or Specialist Teacher Service (STS).
On entry to Year 1	Involvement of SENDCo. Attainment below 30-50 months in any area. Involvement of outside agency such as EPS, SALT or STS.
Other Year groups	Involvement of SENDCo. Attainment approximately two years behind age-related expectations. Involvement of outside agency such as EPS, SALT or STS.

New arrivals to our school - SENDCo to be made aware of previously identified SEN/reports etc. and liaise with parents and previous school as necessary.